

LIBRARY BOARDS ASSOCIATION OF NOVA SCOTIA
EXECUTIVE MEETING
May 11, 2019
Truro Library
Minutes

1. Welcome and Call to Order
 - a. Regrets: Mary MacLellan, Sara Lochhead
 - b. Present: Ruby McDorman, Shirley McNamara, Dale Fawthrop, Jimmy MacAlpine, Erin Comeau, Tara Gault, Cindy O'Driscoll, and Christina Pottie.
2. Approval of Agenda

Shirley McNamara moved, Dale Fawthrop seconded that he agenda be approved as presented, motion carried.

3. Approval of Minutes of March 30 –

Amanda asked that the minutes of March 30 be changed; when she spoke about non-monetary benefits for workers she was referring to other not for profits she is involved with not CBRL.

Amanda McDougall moved, Ruby McDorman seconded that the minutes be approved as amended, motion carried.

4. Business arising from the minutes
 - a. Grade IV Library Card Update- Alex Morrison reported.
 - Met with Jennifer Burt at Dept of Ed and gave presentation and talking points. They are Interested in moving with this and wanted a one-page draft of idea to pass on to their department.
 - Erin asked where this initiative is at as CORL is concerned that if there work that needs to be done by staff that they should have input, especially if human resources are needed to carry it out. The idea has not reached that stage. Erin will follow up at CORL, they want to have input into the messaging that goes out to the schools etc.
 - Amanda commented that CBRL has done this is their system and they have developed a best practices document to share with CORL and LBANS.
ACTION ITEM: Amanda will send this best practice document to Christina.
ACTION ITEM: Erin and Alex will meet to discuss further.
 - Tara commented that she wasn't sure if it will be feasible for the HPL board to facilitate.
 - Erin commented that is where it gets discussed at the CORL table. Maybe in some regions it's left at the advocacy level and the staff person doesn't actually go into the school. CORL will bring recommendations back to LBANS.
 - Each board is independent and will ultimately make the decision for their board. A tool kit for each region to roll out as they can could be prepared.

- b. Provincial Funding Formula Update – Jimmy MacAlpine started the discussion
- Jimmy started the discussion It is necessary to provide a 12 month notice to municipalities for the increase to take place. Hopefully it won't go backwards.
 - A letter was sent to CCH rom NSFAM upset that they were not included in the planning process of the formula which is slated to roll out for 2021
 - Discussion followed, Jimmy asked that this will be kept on agenda until it is resolved
 - Amanda commented that she spoke with Minister Glavine and asked about where the conversation is at right now. He commented that they are looking at the formula and making some adjustments. AMANS and NSFAM were both upset that they were not included in the planning.
 - Communications piece – LBANS would like a one-page notes to speak from to talk to their boards. Rhonda Walker has agreed to come to municipal units to speak to the formula.

ACTION ITEM: Christina will ask for a one-page document.

- Jimmy commented that there has been no backlash from municipalities in AVRIL or WCRL regions.
- Jimmy commented that NSFAM went through an executive director change at the same time as this formula was being worked on and this might have led to a lack of communication.

c. One Card NS Update – Erin Comeau Reported

- CORL previously successfully applied for funding for a feasibility study for One Card for the province. It was discovered that digital collections would not be able to be amalgamated. At this point HPL stepped aside and the other 8 regions decided to move forward, working in consultation with Halifax, so if in the future if there were to be One Card that policies would align.
- An application to Culture Innovation Fund to create One Card for the 8 regions twill be submitted this week. The time line is 22 months from start to completion. Bibliocommons, Inter-Library loans etc. will all be included. They are working very closely with NSPL on this project.
- Dale asked what the difference is between Halifax and the rest.
- Erin commented that the system is the other 8 regions system is not working very well, it needs streamlined polices, new servers, and inter library loan out of date.
- Tiffany Bartlett and Eric Stackhouse will being presenting a preconference session at the NSLA-LBANS conference about the progress of One Card.

5. Correspondence

- a. Denise Corey – re role of LBANS as an advocacy group– Jimmy read the email.
- Jimmy commented that LBANS started the Grade 4 card initiated and, in the beginning, Jimmy talked to Anne-Marie Mathieu, CORL Chair, about it. In hind sight Jimmy said that maybe they should have consulted more.
 - Comments included: LBANS is an advocacy body not a governing board and CORL an operational body. Decisions and discussions made at the board level in each region.

- Alex commented that he is pleased that a member from CORL is coming to LBANS meetings on a regular meeting. There was no official Library month in Nova Scotia, Alex spoke to the CCH Minister about it, the Minister moved on it right away and October has been proclaimed Library Month in Nova Scotia. Alex commented that it isn't the aim to tell Libraries how to celebrate it, but that LBANS might suggest a theme and some promotional materials.
- Erin commented that maybe the former LBANS advocacy toolkit could be refreshed to help with promotion.
- Dale commented that CPL is short staffed and were worried that there would be activities mandated to them and they wouldn't be able to participate and that is where the letter of concern from Denise came from.
- Jimmy commented that LBANS and CORL could come up with a theme for October and that each region could celebrate in their own way. Erin will raise this at the next CORL meeting and they will come up with a theme.
- Tara cautioned that we need to be careful about talking about operational things at LBANS meetings.

6. New Business

- a. Library Month – discussed above
 - b. Nominating Committee – Ruby
- Report - Sara Lochhead-Secretary/Treasurer, Alex Morrison- President, Jimmy MacAlpine- Past President, Dale Fawthorp, Mary MacLellan, Shirley McNamara, Amanda McDougall will be Directors.
 - Tara Gault reported that she is done as chair and Cindy will probably be taken over, not sure how it will roll out in their board yet. There is a huge turnover in their board. Christina will keep sending communication s to HPL through their Amin Assistant.
 - c. AGM Date -at the conference October 19, 4:30 pm at NSLA-LBANS conference
 - d. Name of LBANS Honourary Award – Discussion at last meeting about naming the award after somebody. Shirley mentioned that there was someone who started the LBANS organization prior to Gary Archibald.
ACTION ITEM: Alex will do the research and find out that person's name.
 - e. Awareness notepad s– Christina gave a report of her findings on prices. Wendy suggested Design Marketing in Dartmouth, Social Enterprise, Literacy Network.
ACTION ITEM: Christina will get quotes on 5 and 10 thousand.

7. Reports

- a. Financial

Dale Fawthrop moved, Alex Morrison seconded the financial report be accepted as circulated, motion carried.

- b. NSLA/LBANS 2019 Conference
Alex reported that LBANS has 3 presentation sessions; 1. Janet Ness presenting one session "Keeping the Place Doors Open". 2. Panel discussion; Advocacy toolkit tips and best practices from your region Amanda and Shirley have volunteered to sit on this panel, Alex is looking for others to join. 3. Chiefs on the Hot Seat, Alex will moderate this session.
- c. CORL Report
- Erin reported that they have been very busy with the One Card, initiative and they are meeting at the end of May as a full group.
 - d. Presidents Report – Jimmy no report except what has been talked about waiting to hear about finalizing funding. One voice for Advocacy with the province. At last conference one session with comments and questions. At next board meeting could work on questions resulting from that session, regarding what is LBANS. Alex shared the questions with the group. Jimmy suggested that we deal with these over the next 3 or 4 board meetings, 6 or 7 at each.
 - e. Regional Reports

CEHRL – Ruby- Stewiacke still working on new branch, also asked for a replacement for Councillor not attending meeting and received one. Fire at Truro Library, little fire in machinery from drop box but the alarm did not go off. Heritage NS send Truro a letter to receive Built Heritage Award for 2018 for repurposing a building. Awards presented Saturday July 6. Town of, Truro County and Library will go to receive.

SSPL – In the midst of summer job hiring and getting SRP ready, Emerging Opportunities Librarian resigned to take a job in AB, continuing to update board policies.

ECRL – Shirley Working through policies at their region and developing new ones. Getting ready for research trip to Denmark for Open Library project.

AVRL – Alex- AVRL Newsletter will be circulated. Highlights – Friends of Library at Annapolis Library will be doing Strategic planning now that they have opened their library, two senior Library staff are retiring at Annapolis Royal. Alex commented that at NSFAM meeting in Truro an accessibility plan was handed out and it mentioned working with library partners

CBRL – Amanda. Written report – Highlights. Summer gearing up and getting ready for summer plans. MOU with CBU to work together to support communities. Health Authority will be reusing discards and donations from Library for their locations. IRCC funding applied for Language workshops. Replaced Bookmobile with SUV and delivering books and programs through this way. Library in Sydney still in the works.

CPL – Dale – Youth Librarian resigned and taken a job BC, they are conducting interviews to replace at this time. They are a Board of nine, Dale was reappointed by the province along with a new appointee. Held their annual state of the Library in meeting in April, Chief Librarian spoke about funding and yearly stats. Have recently installed people counters and numbers have

really increased. Summer reading program has started up. A new van is needed and will be purchased.

HPL – 4 newly appointed board members and 1 new Councillor. Dozens of people applied and they had a great pool of people to choose from. Right now, they are conducting a lot of orientation. Working on a strategic workforce plan, union negotiations, and the municipal budget process just completed. Renovations at some older buildings. AGM next month.

WCRL – Union negotiations on going. Branch in Westport temporarily closed due to staffing issue. Digby looking at doing an inside refresh, reconfiguration, paint, flooring and shelving.

8. Other Business

Ruby asked Tiffany Bartlett about pay rates etc, as instructed at the last meeting. Tiffany felt it was confidential and asked Lynn Somers for clarification and Lynn has not got back to Tiffany yet.

Alex and Jimmy, after the last meeting, talked about it as well and felt that it is an operational question.

Erin mentioned that a Clerk 1 in one area and Clerk 1 in another area have different pay and different qualifications.

Shirley felt it was about benefits packages not salaries. It is also different in a union environment.

Discussion followed.

9. Date and time of next meeting –

After discussion it was decided there was no need to meet until October, however, if a need arise the President will call a meeting.

10. Adjournment

Shirley McNamara moved the meeting be adjourned.